

26. Internationale Technologiemesse für Blechbearbeitung  
26<sup>th</sup> International Sheet Metal Working Technology Exhibition  
26<sup>a</sup> Fiera Internazionale Tecnologica della Lavorazione della Lamiera  
**27. – 30. Oktober 2020 • Hannover**



## **FAQ: Guide for EuroBLECH 2020**

- **ARE RESERVATIONS BINDING?**
  - Reservations for EuroBLECH 2020 are provisional and therefore non-binding. Reservations should be submitted online [here](#).
- **WHEN IS THE DEADLINE FOR RESERVING?**
  - Until **30 June 2019**, exhibitors from EuroBLECH 2018 can reserve the same stands for EuroBLECH 2020, or request something different.
  - Reservations will still be accepted after **30 June 2019** but will be included in the ongoing allocation phase, on a first come, first served basis.
- **WHEN WILL I RECEIVE MY STAND OFFER?**
  - Stand offers for the same stands from EuroBLECH 2018 will be sent out approx. from mid-July 2019.
  - General allocation will start in July 2019 and stand offers will be sent from the end of August/beginning of September 2019 (approximately). We will send out stand offers once a suitable space has been allocated. This may take up to several weeks, depending on availability within certain technology sectors and proximity to the show.
- **CAN I CHOOSE MY STAND FROM THE FLOORPLAN?**
  - No, this is not possible. The EuroBLECH team will choose stand spaces based on availability and technology sector. Exhibitors can, however, provide information about their preferences.
- **WILL I RECEIVE MORE THAN ONE STAND OFFER?**
  - No, only one stand will be offered per company at a time, due to the number of exhibitors at EuroBLECH and the limited availability of floor space.
- **HOW WILL I RECEIVE MY STAND OFFER?**
  - Stand offers will be sent by email along with the official booking documents (floorplan, contract form, conditions of participation).
- **HOW LONG IS MY STAND OFFER VALID FOR?**
  - Stand offers will only be valid for a short timeframe. A deadline will be stated on the stand offer.
- **WHAT SHOULD I DO WHEN I RECEIVE MY STAND OFFER?**
  - Please read the stand offer letter and take note of pillars, service ducts and height restrictions applicable to your stand, by checking the floorplan.
  - Please read the Conditions of Participation. Should you have any queries, please contact the EuroBLECH team.
  - Please complete the contract form and return it to us – see below regarding what to be aware of when completing the contract form.

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- **WHAT IF I REQUIRE A DIFFERENT STAND?**
  - Please contact the EuroBLECH team as soon as possible, as the availability of floor space is limited.
  
- **WHAT SHOULD I BE AWARE OF WHEN COMPLETING THE CONTRACT?**
  - Only **one** stand option should be filled in - choose between Floor Space (Package Basic Services) and myEuroBLECH Easy Package (includes a rental stand, marketing and stand services).
  - Please complete all relevant fields and, in particular, bear the following in mind:
    - In cases where correspondence is sent to a third party, a direct contact from the exhibiting company should still be provided in the 'Exhibitor' section, for the sake of completeness.
    - Companies sharing the stand space with you will need to be registered as co-exhibitors (please see conditions of participation for further details). Please complete the relevant section of the contract form - should you have more than one co-exhibitor, simply copy the page again and complete it.
    - Please do not forget to sign and stamp the contract before returning it to us. The signature and stamp must match the company receiving the invoice.
    - Co-exhibitor pages must be signed and stamped by the main exhibitor, not the co-exhibitor, as the main exhibitor will pay the relevant co-exhibitor fees.
  
- **WHEN DOES THE CONTRACT BECOME BINDING?**
  - Once we have sent the official confirmation letter to you, the contract becomes binding in accordance with the conditions of participation.
  
- **HOW CAN I PROMOTE MY PRESENCE AT EUROBLECH?**
  - From approx. January 2020, we will send out access to the Exhibitor Zone on the EuroBLECH website, where you will be able to complete your marketing package details in your own admin area, as well as booking sponsorship.
  - Within the admin area, you will also be able to submit your entries for the Show Preview and the show catalogue, at a later date. The relevant teams will contact you and provide further information when the time comes.
  
- **ARE PROMOTIONAL ACTIVITIES PERMITTED AT THE EXHIBITION GROUNDS?**
  - Promotional activities shall be confined to the stand area only. Only confirmed sponsorship shall remain the exception. A variety of sponsorship options (on-site and online) will be offered exclusively to exhibitors at an additional cost.
  
- **WHEN AND WHERE CAN I ORDER STAND SERVICES?**
  - Approximately from May 2020, you will receive access to the online ordering system (operated by our service partner), where you can order electricity, furniture, lead management software, complimentary tickets for your customers, parking tickets and much more!

*05/2019 Subject to change without notice.*